

**TRINITY Parochial Church Council**  
**Thursday 28 March 2019 at 7.30pm at Chapter House, St John the Baptist**

**A G E N D A**

- |     |   |                  |
|-----|---|------------------|
| 1.  | Opening thought and prayer  | Steve Daughtery  |
| 2.  | Apologies for absence   | Jeremy Bamber    |
| 3.  | Minutes of Meeting 31 January 2019  | Jeremy Bamber    |
| 4.  | Matters arising from Minutes of 31 January 2019                                   | Jeremy Bamber    |
|     | a. Examples of Ethical Purchasing Practice – update                               | Steve Daughtery  |
|     | b. Nut Allergy Policy   | Steve Daughtery  |
| 5.  | Safeguarding Team – update  | Steve Daughtery  |
| 6.  | Finance & Remuneration Team   |                  |
|     | a. February Reports – update  | Richard Jayawant |
|     | b. FT minutes – update  | Richard Jayawant |
|     | c. Action Regarding Cashiers – proposal   | Richard Jayawant |
|     | d. One-off Gifts for ProVISION 20/20+ - proposal                                  | Richard Jayawant |
|     | e. Budget 2019 – update & proposal for Eighteen/25                                | Richard Jayawant |
|     | f. Card Readers – proposal  | Richard Jayawant |
|     | g. New Book-keeper  | Richard Jayawant |
|     | h. Paxton database on the cloud - proposal  | Richard Jayawant |
|     | i. Christine Angell Housing   | Ian Taplin       |
| 7.  | TRINITY   |                  |
|     | a. Café12/31 – update & Café Manager contract proposal                            | Jules Middleton  |
|     | b. St John's Church Hall – update   | Ian Taplin       |
|     | c. South Malling Vicarage – proposal  | Steve Daughtery  |
|     | d. Repair Project – Interpretation Panels   | Steve Daughtery  |
|     | e. TRINITY Bookings Administrator   | Martin Dyer      |
| 8.  | Mission Team – update   | Carole Darling   |
| 9.  | General Data Protection Regulation – update                                       | Martin Dyer      |
| 10. | Youth Minister – update & Proposal  | Steve Daughtery  |
| 11. | Buildings Team – update   | Trevor Meadows   |
|     | a. Health and Safety Report – update  |                  |
| 12. | Associate Vicar – ProVISION 20/20+ update   | Steve Daughtery  |
| 13. | Defining Church activities for insurance liability                                | Jeremy Bamber    |
| 14. | Policy Review – Equal Opportunities Policy - update                               | Jeremy Bamber    |
| 15. | APCM 24 April 2019 – PCC Election – proposal                                      | Steve Daughtery  |
| 16. | Any Other Business  | Jeremy Bamber    |
| 17. | Confidential Minutes of meeting 31 January 2019                                   | Jeremy Bamber    |
| 18. | Dates of next meetings – Immediately following APCM 24 April 2019 and 30 May 2019 |                  |